Conflict of Interest Disclosure Form

A conflict of interest may exists when a committee member could be influenced, or where it could be perceived that they are influenced, by a personal interest in carrying out their responsibilities.

Conflict of interests can be classified as either:

* **Real**: where a direct conflict exists between current duties and private interests
* **Perceived:** where it appears or could be perceived that private interests are improperly influencing a member’s responsibilities
* **Potential:** Private interests are not currently but could come into direct conflict with a member’s responsibilities

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| **Potential Conflict of Interest Application Details** |
| Committee Member  |  |
| Describe the Conflict of Interest/s that may have actual, perceived or potential conflict with your role.  |
|  |
| Signature  |  |
| Date |  |

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| **Identification of Conflict of Interest** (To be completed by President or Committee Chair) |
| In my opinion the details provided above: (tick appropriate box) |
| **Does not** constitute a conflict of interest, and I authorise the committee member to continue with discussions.  |  |
| **Does** constitute an actual, potential or perceived conflict of interest and I do not authorise the committee member to continue with discussions.  |  |
| Please detail course of action taken: |
|  |
| Signature  |  |
| Date |  |